**Call for Awards**

Dear faculty member,

I am happy to declare on annual Dept.’s Research Excellence Fellowships/Awards of 2022 to grad (Ph.D. and M.Sc.) students that have a research paper accepted to a refereed either conference or journal. Use the attached forms for your ELECTRONIC submissions in Word to my e-address.

A few **key points**:

* The **submission deadline** will be somewhen in late May (TBA).
* A separate form should be submitted for \***each student**\* co-author of any paper if there are several. (Copy-paste can be of help to you with creating them; be careful to personalize all student-depending items in them.)
* *FYI on the calibration of students’ contributions*: In the case where the paper is co-authored by a single **Ph.D. / M.Sc.** student and his/her advisor only, the \***usual student’s contribution**\* is assumed to be **70% / 55%**, respectively.
* **Paper eligibility:**

**Regular submission:**

* The studentauthor is/was registered at the Dept. at least at one semester of the **current** teaching year.

**Late submission:**

* The student was registered at the Dept. up to some semester of the **previous** academic year, call it X, and
* The paper was accepted:
	+ - * not later than the semester **following** semester X, AND
			* not later than the date when the degree of the student was formally **approved** (i.e., either the date of the M.Sc. exam, or the date when the review process of the Ph.D. thesis was completed).

**Warning:**

* Pay attention to your students that already graduated and are eligible for the award. Our regular mailing lists do not contain their addresses, so those students might be not informed on the Call. So, remember on them in-person, please.
* FYI: There is a firm rule of Faculty of Natural Sciences that a current **post-doc** cannot be awarded by BGU.
* The paper awards will be calculated based on the **venue ranking** as it appears in the Dept.’s conference and journal ranking table (see the reference to at my page). If the venue of the paper does not appear there yet, **on you** **to add it to the table**. See the instructions on the venue adding procedure enclosed at the end of the Call.

* *For information of you and your students*:
* The total yearly award sum per student is restricted by 15,000 shekels.
* The awards are substantial. For example, if a Ph.D. student contributed 70% to a paper accepted to a conference ranked A, then he/she is expected to get more than 3000 shekels, and if to a journal ranked A, then more than 5000 shekels. The same for an M.Sc. student contributing 55% to such a paper. So, submitting papers for awards is really worth to.

Looking forward to seeing your students’ activity and your care of them J,

             Yefim

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**Relevant information**:

**A.** The recommended **working schedule** of submitting a student’s paper for the award is as follows:

   1) The student asks his/her supervisor/advisor, which his/her papers are relevant.

   2) The student prepares a half-filled form for each such paper, as follows. He/she fills all items in it, except for those colored in light brown (which should be filled by the advisor), and then sends the half-filled form to the advisor.

   3) The supervisor/advisor:

* checks whether the venue is in the ranking table, and adds it, if not;
* completes the form and sends it to me.

   4) I reply either with OK, or with comments on the submitted form. In the latter case, the comments should be fixed.

**B.** FYI: I personally (Yefim Dinitz) am responsible of the paper evaluation only. All questions on the final award sum and on executing the payment should be addressed to Mazal.

**C.** Rules of adding a conference/journal to the Dept.’s ranking Excel table:

* *The schedule steps*:

1.   You assign appropriate (to your mind) ranks to the new venues.

2.   You apply with your suggestions to **all** **researchers at the Dept**. interested in the relevant research area (see Sheet 1 of the ranking table for partial lists of those researchers).

3.  After arriving at a **consensus** with those people on the venues ranking, you send to me the agreed venues ranking, together with the list of persons that confirmed it.

* *Application format* (desirably in Excel, as in the ranking table):
1. The short name of the venue, if any;
2. The rank out of **A\*, A, B, …** (as in CORE);
3. The full name of the venue.
* *Important restriction*: Each rank should be confirmed by **at least** **two** experienced specialists in the area (including you if you are such a one J). In the case when there are no two such persons at the Dept., you should confirm your suggested ranking at external experts.
* *Another (almost necessary) restriction*: The venue rank should either coincide or deviate by one w.r.t. each source out of:
1. The rank of that venue at CORE, and
2. The ranks of the same venue in other research areas in the current Dept.’s ranking table, if any. (They may be found in the Excel table by Ctrl-F, after setting the option of searching in the whole document.)
* FYI: Usually for research journals, **A\* is the top part of Q1**, A is the rest of Q1 and the top part of Q2, etc. Therefore, when discussing on a journal ranking with experts in the research area, the Q1, Q2, … information on the journal can be of a (restricted) help only if it is in its extended form, e.g., “ranked 13 out of 42”.